

How to View and Print Your Certificate

MSDE no longer prints and mails paper certificates. All staff must obtain a copy of the certificate through the Maryland State Department of Education (MSDE) Educator Information System (EIS) Portal. MSDE's Certification Educator Portal allows users to apply for certification, print certificates copies, update demographics, and view the status of submitted requests.

**If you do not have an existing account and have held a certificate in the state of Maryland, you will not be able to create an account on the educator portal. If you are not able to create a Portal account and would like to request a copy of your Maryland certificate, please go to www.mdcert.org and complete the "Official Certificate Request" form.

Existing Portal User

If you have a portal account:

- Go online to the MSDE EIS Portal (www.mdcert.org)
- Click link to log on to MSDE Certification Educator Portal
- Sign in under "Existing Portal User"
 - Enter user name and password.
 - Print and save an electronic copy of your certificate to maintain in your personal records.